

WEB LINKS

FOR THE 2016 INTENT TO BID AND PUBLISHER REGISTRATION

2016 INTENT TO BID

To indicate interest or tentative plans to participate in the 2016 Instructional Materials Adoption cycle, use the link https://scde.formstack.com/forms/2016_intent_to_bid to submit the 2016 Intent to Bid form by March 16, 2016.

PUBLISHER REGISTRATION

All publishers or vendors who plan to bid instructional materials in South Carolina **are required to register** on or before **12:00 noon March 25, 2016**, using the link: https://scde.formstack.com/forms/publisher_registration. A separate registration submission is needed for each company representative or individual.

ADDITIONAL PUBLISHER REGISTRATION

All bidders doing business in South Carolina must register with the South Carolina Secretary of State to file your Agent for Service of Process (contact 803-734-2158 or www.scsos.com). Registration information includes the names, e-mail addresses, and telephone numbers of all agents, employees, or persons retained for legal or other services to whom there is being paid any salary, commission, or royalty for representing the bidder or publisher in the State of South Carolina for the 2015 adoption cycle. The failure to comply with this provision shall be deemed sufficient cause for rejection of the bid of such bidder or publisher.

CONTACT INFORMATION

For questions or information on the instructional materials bid process, please contact:

- Vauline Johnson (vjohnson@ed.sc.gov; 803-8209)
- Kriss Stewart (kstewart@ed.sc.gov; 803-832-8203)

Mailing Address

State Instructional Materials Office
South Carolina Department of Education
301 Greystone Boulevard, Suite 150
Columbia, SC 29210